



## Program Registration

Program / Trip Name \_\_\_\_\_  
 Start Date \_\_\_\_\_  
 Last Name \_\_\_\_\_  
 First Name \_\_\_\_\_ Age \_\_\_\_\_  
 Address \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
 Home Phone (\_\_\_\_) \_\_\_\_\_ Wireless Phone (\_\_\_\_) \_\_\_\_\_  
 E-mail \_\_\_\_\_

<b>OFFICE USE ONLY</b>	
Cost: _____	
<input type="checkbox"/> Cash	<input type="checkbox"/> Check
<input type="checkbox"/> Charge	
Waiver	<input type="checkbox"/>
Med. Form	<input type="checkbox"/>
Assumption	<input type="checkbox"/>
Checklists	<input type="checkbox"/>
Staff initials	_____

**Affiliation (circle all that apply)**

UCR Student      UCR Extension Student      Community      SRC Member      Faculty/Staff

UCR Card # 6012 - 7300 - \_\_\_\_\_ - \_\_\_\_\_ (Required to receive UCR Student SRC member rate)

<b>Emergency Contact Name:</b> _____ <b>Phone:</b> (____) _____
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*Reservation must be accompanied by full payment. Space is limited. Here's how to register.*

**In person** - Bring this form with payment to our office located outside the UCR Student Recreation Center.

**Fax or Email** - Fax or email this form to (951) 827-5700 we will call you to arrange payment.

**Mail** - Mail this form with a **check** (payable to **Regents, UC**) to:  
 UCR Outdoor Excursions, Student Recreation Center, 900 University Ave., Riverside, CA 92521.

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**TRIP CANCELLATION POLICY**

**Cancellations by Outdoor Excursions** will result in a full refund or credit. Reasons include lack of sign-ups, severe weather/road conditions, instructor illness/emergency.

**If you cancel less than 14 days** before a trip you will **NOT** be eligible for a refund or credit. An alternative to losing your payment is for you to find a replacement.

**If you cancel more than 14 days** before the trip you will receive a credit voucher good for the full amount, which can be used towards a future trip/rental, or a refund less a twenty-five percent handling fee (minimum of \$20). Credit vouchers are valid for 1 year from the date issued. Please plan carefully.

**Transferring** trips constitutes a cancellation and is subject to the aforementioned policy.

I have read and understand the Cancellation Policy **X** \_\_\_\_\_ Date \_\_\_\_\_